

ITC MAURYA - A Luxury Collection Hotel, New Delhi
Asian - African Legal Consultative Organisation Conference, September 2013

To	Rooms Reservations Department ITC Maurya, New Delhi Diplomatic Enclave, New Delhi 110 021, India	From :	
E-mail:	rituraj.singh@itshotels.in	Fax :	
Fax :	+91 11 2302 3049	Tel :	
Tel :	+91 11 2611 2233	E-mail:	

Guest's Information

Title			
	Last Name		First Name
Company Name			
Title			
Email address			

Reservation Requirements

Room Type	Executive Club	Single - INR 7,500		Double - INR 9,000		
Room Type	Executive Club Exclusive	Single - INR 9,000		Double - INR 10,500		
Room Type	Towers	Single - INR 10,500		Double - INR 12,000		
Room Type	ITC One	Single - INR 12,000		Double - INR 13,500		
Room Type	Deluxe Suite	Single - INR 20,000		Double - INR 20,000		

The above room rates are nett non commissionable, exclusive of taxes and include:

1. Room Charges per night
2. Buffet Breakfast

All rates quoted are subject to 10% Luxury Tax, applicable on rack rate 7.42% Service Tax and 0.625% VAT. Taxes subject to change.

Arrival			
	Date	Flight Number	Estimate time
Departure			
	Date	Flight Number	Estimate time

** Check-in time is 1400 hrs and Check - out time is 1200 hrs. Early check-in and late check out will be charged as per hotel policy;*

Payment Instructions

An early departure fee of one room night for the respective room category shall be charged, should the guest check out prior to the reserved check out date. Guests are requested to intimate the hotel on or before check-in for any change in the scheduled length of stay to avoid early departure fee.

Credit Card		
	Credit Card Number	Credit card type (Amex/Visa/Master, etc)
Card Holder's Name		Expiry Date

Kindly send the reservation form before August 10 with the credit card number in order to guarantee the reservation. Rooms will be subject to availability for reservation requests received post August 10, 2013.

RESTRICTIONS
 -Reservations are subject to rooms availability
 - Check-in Time : 1400 Hrs, Check-out Time : 1200 hrs